S/N	Position	No of Vacancies
01	**Sectional Head – Pre-Primary (Female)**	1

General Description

Stafford Sri Lankan School Doha (SSLSD) is seeking a qualified, experienced and dynamic female educator to lead our Pre-Primary section as Sectional Head for the 2026/27 academic year. The successful candidate will provide academic and administrative leadership to the section, overseeing the delivery of a high-quality, play-based early years curriculum and supervising the section's teachers and teaching assistants. The role calls for sound capabilities in managing a section, ensuring a safe and nurturing learning environment, and building strong partnerships with parents to support every child's growth and development.

Qualifications & Criteria (Mandatory)

- A Bachelor's degree in Early Childhood Education or a related field
- Substantial teaching experience in a pre-primary / early year setting
- Proven experience in managing a section or in a coordinating / leadership role
- Sound knowledge of early years curricula, child development and play-based learning
- Ability to lead, guide and support teachers and teaching assistants
- Good command of spoken and written English
- Excellent communication, organisational and interpersonal skills

Additional Qualifications (Preferred)

- A Postgraduate Diploma in Education (PGDE)
- A recognised training qualification in Special Educational Needs (SEN)
- A Master's Degree in Early Childhood Education or a relevant field

Key Responsibilities

- Provide effective academic and administrative leadership to the Pre-Primary section.
- Lead, supervise and support Pre-Primary teachers and teaching assistants, including lesson observations and performance monitoring.
- Oversee the planning and delivery of an engaging, play-based early years curriculum.
- Monitor children's learning, development and progress, ensuring accurate assessment and reporting.
- Ensure a safe, nurturing and well-organized learning environment for all children.
- Build strong partnerships with parents and maintain effective communication with families.
- Coordinate section timetables, events and activities, and liaise with the school leadership, as required.

Benefits (In Addition to Salary)

In addition to a salary, the successful candidate will be entitled to the following benefits:

- Two-year employment contract, renewable by mutual consent
- Paid annual leave upon completion of one year of satisfactory service
- Shared accommodation (single status)
- Visa and residence permit sponsorship (single status)
- Medical insurance coverage for the employee
- Transportation for official duties, subject to availability

The appointment will be subject to satisfactory enhanced disclosure of the proper qualifications. Misrepresenting academic/professional qualifications will be deemed a gross violation.

All qualification certificates must be issued by a recognized university, verified by the Ministry of Foreign Affairs in your home country, and attested by the Ministry of Foreign Affairs in Qatar.

Canvassing in any form will lead to disqualification.

Interested candidates are encouraged to apply for the preferred position through the link below on or before 17th November 2026. 👇

https://docs.google.com/forms/d/e/1FAIpQLSezT4ZQUTtVQBuxkbkcYG_X0p2UA9VX0Y9SOFrt5RkPWD7kyw/viewform?usp=dialog